



Arizona Prestige Booster By-Laws

ARTICLE I – PURPOSE/MISSION

The purpose of the Arizona Prestige Booster, also referred to as Rising Sky Booster (RSB), is to support Rising Sky team athletes and coaches in building and maintaining top-quality training and competitive programs, promote activities that encourage team pride, and foster a supportive community.

This is accomplished through:

1. Providing support to all Rising Sky competitive programs in coordination and execution of competitive events.
2. Fostering a healthy and supportive environment for athletes and coaches.
3. Facilitating fundraising for the benefit of Rising Sky competitive programs.

ARTICLE II – MEMBERSHIP

Section A: Active Members

Active Members shall be the parents or legal guardians of Rising Sky team members who register and pay the determined dues amount. This group will be eligible for additional scholarships based upon the amount of group funds raised during the year. If a family has more than one athlete, they would need to enroll for each athlete. Active members are to be referred to as the “Group” hereafter.

1. Distribution of Dues:

- a. Each Active Member will receive a “Booster Club” T-Shirt.
- b. The remaining amount will be split fifty (50) percent to the Scholarship Fund and fifty (50) percent to the administrative fund.

2. Membership Renewal:

- a. Application and fees for current team athletes must be paid by August 15th.
- b. New team families may join the Group up until October 15th with any new families needing Board approval after October 15th.



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3. Right to Deny Membership:

- a. If an Active Member does not participate in the general fundraising activities in prior years, the Board has the right to deny future applications.

If a member voluntarily leaves a team in good standing prior to the following competition season, they will not be eligible for a scholarship distribution. However, they may request a refund of their annual dues by submitting an email to azprestigebooster@gmail.com.

Section B: Associate Members

Associate membership is open to anyone interested in supporting the Purpose of the Group and is automatic to all competitive families who choose not to become Active Members. Associate members may participate in individual fundraising activities as well as any community events. Associate members are eligible to apply for scholarships.

ARTICLE III – FUNDS

Section A: Group Fundraising

1. Fundraising for the group will begin on August 1 and end on May 31st.
2. All group funds will be distributed to Active Members via scholarships and will be paid out before August 1st.
3. Funds raised are for the FOLLOWING competition season.
4. Ten (10) percent of all Group Funds raised will be maintained in the checking account for administrative fees.

Section B: Individual Fundraising

1. The Group will manage the various fundraisers throughout the year.
2. These fundraisers are available to both Active and Associate Members.
3. All money raised will be applied directly to the athlete's account.

Section C: Scholarship Fund



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1. The Group will set up and manage a Scholarship Fund to be available to both Active and Associate Members.
2. A portion of the Active Members' dues will be applied to the Scholarship Fund.
3. A Scholarship Committee will be established with the President residing as the Chair.
4. Members of the committee will consist of five (5) Active Members, preferably one (1) from each team, plus two (2) at-large members.

ARTICLE IV – BOARD OF DIRECTORS

Section A: Overview

The RSB Board of Directors shall consist of the following elected positions:

1. Board of Directors:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Past-President

A majority of the Board shall be present at meetings in order to conduct the business of the Group. The Immediate Past-President shall serve as a voting member of the Board.

Section B: Administrative Representative

An Administrative Representative of Rising Sky Gymnastics and Fitness Center shall regularly attend meetings in a non-voting capacity. The Administrative Representative shall be invited to all scheduled meetings.

Section C: Terms of Office

Each officer shall hold office for a term of two (2) years, starting on the 1st of the fiscal year (July 1). The Treasurer shall be the only officer eligible to hold two (2) consecutive terms.



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Officers shall rotate terms such that half are elected in odd years, the other half in even years. The specifics of the rotation schedule shall be established by the Board and maintained by the Secretary.

If a Board position cannot be filled, the current Board member holding that office can remain in office until a suitable replacement is found.

Section D: Voting

All actions requiring a vote must have at least a two-thirds vote from the Board of Directors. In the event of a tie, team representatives will be permitted to vote on that issue.

Section E: Removal & Vacancy

An elected officer may be removed for failure to perform the duties of the Office by a two-thirds vote of the Board of Directors. Additionally removal is automatic if the board member loses Active Member status.

The vacancy may be subsequently filled as described in Article V, Section C.

Section F: Duties of the President

1. Exercise general supervision over the affairs of the Group.
2. Be responsible for enforcing the By-Laws and directives of the Board of Directors.
3. Preside at all meetings of the Group and of the Board of Directors.
4. Appoint committee chairs.
5. Sign, with approval of the Board of Directors, all contract and formal agreements obligating the Group.
6. Deliver to the succeeding President all books, papers, records and other property of the Group for which he/she may become responsible.
7. In the Treasurer's absence or disability, the President shall exercise the signing authority of the Treasurer.

Section G: Duties of the Vice President



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1. Assume all the duties of the President during the absence or disability of the President.
2. Succeed automatically the office of President in the event of a vacancy (refer to Article V Section C).
3. Serve as oversight to the membership committee.
4. Serve as Chair of the Parent Team Representatives committee.
5. Perform other duties as assigned by the President and/or Board of Directors.
6. Deliver to the succeeding Vice President all books, papers, records and other property of the Group for which he/she may become responsible.

Section H: Duties of the Secretary

1. Maintain a record of all meetings of the Board of Directors and of the Membership.
2. Distribute to the Board of Directors copies of recorded proceedings of all Board meetings.
3. Prepare election ballots, and be responsible for distributing ballots and other specific material to the membership.
4. Be responsible for the correspondence of the Group as directed by the President and/or Board of Directors, and purchase supplies as needed.
5. Perform other duties as assigned by the President and/or Board of Directors.
6. Serve as a witness for bank account changes.
7. Deliver to the succeeding Secretary all books, papers, records and other property of the Group for which he/she may become responsible.

Section I: Duties of the Treasurer

1. Receive all payments to which the Group is entitled.
2. Establish and present a budget to the Board of Directors and Group to review and approve by all in attendance at the August meeting.
3. Disburse funds of the Group in accordance with the budget, and upon specific approval by the Board of Directors for unbudgeted expenditures.



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4. Maintain appropriate records and provide financial reports monthly and at the close of each fiscal year and at such other times as the Board of Directors may request.
5. Have authority to issue checks and disbursements for the purposes of the group up to \$500. Amounts greater than \$500 must have two signatures, President and Treasurer.
6. Assure the deposit of all funds in the established bank account.
7. Prepare and file all financial reports as required by law.
8. Act as a liaison to the Certified Public Accountant or file the Form 990.
9. Perform other duties as assigned by the President and/or Board of Directors.
10. Deliver to the succeeding Treasurer all books, papers, records and other property of the Group for which he/she may become responsible.

Section J: Restrictions

1. The President and Vice President shall not be a member of the same household and shall not be a member of the same family.
2. The Treasurer shall in no way be employed or have any business interest in Rising Sky Gymnastics and Fitness Center
3. The Treasurer and President shall not be a member of the same household and shall not be a member of the same family.
4. No member shall vote on any question in which they have a direct personal or financial interest not common to other members of the organization.

ARTICLE V – MEETINGS

Section A: Board of Directors Meetings

The Board of Directors must conduct at a minimum one annual board meeting which will coincide with the budget meeting.

The President shall call the Board of Directors 'meetings. The Secretary shall send a notice of the meeting to Board Members as soon as practical.

Section B: Special Board Meetings



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Any Board member may call special board meetings.

Section C: Monthly General Meeting

The Monthly General Meeting will be held monthly and is open to all Active and Associate members. The Secretary will notify the members within 10 days of the meeting date.

ARTICLE VI – NOMINATIONS AND ELECTIONS

Section A: Nominating Procedures

The Secretary will notify the members one month prior to elections of open positions available on the Board and request all submissions within 1 week.

Section B: Elections

The Secretary will compile a ballot to be distributed electronically to all members of the Group by May 15th. Votes will be tallied and announced via email and at the year-end meeting to occur in June.

In the event positions are running uncontested, they will automatically be named to that position.

Section C: Vacancies

The Vice President will fill a vacancy in the Presidency for the remaining unexpired term. In the event that the Vice President is unable to fill the vacancy, it will be filled by appointment of a majority vote of the Board of Directors.

All other vacancies shall be filled by appointment of the President with approval by a majority vote of the Board for the remainder of the unexpired term.

Any person filling a vacancy in an elected office shall be eligible for nomination to a full term thereafter.

ARTICLE VII – COMMITTEES & LEADERSHIP POSITIONS

Section A: Parent Team Representatives



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Each team will have one parent to provide support to the coaches. The parent will be approved by the coaches beforehand and voted on by the Board of Directors.

Section B: Special Committees

Committees may be formed and assigned duties and may be dissolved by the Board of Directors. The President shall appoint the Chair of each committee.

Section C: Standing Committees

The RSB will also consist of Board-appointed positions:

1. Potential Committee Chairs:
 - a. Volunteer Coordinator
 - b. Fundraising Coordinator
 - c. Parent Team Representatives
 - d. Scholarship Committee (see Section III, C 5 & 6)

Section D: Removal of Committee Members

Committee members, including Chairs, may be removed for cause by a majority vote of the Board of Directors.

Section E: Special Activities

Special roles may be formed, assigned duties and may be dissolved by the Board of Directors. The President, with approval by a majority vote of the Board, shall appoint the Leadership Position.

ARTICLE VIII – AMENDMENTS

Proposals to amend these By-Laws may be submitted by any member of the Group at least 30 days prior to a vote. The Secretary shall establish the method by which votes shall be cast.

The By-Laws shall be amended only by an affirmative two-thirds vote cast by the Board of Directors.



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ARTICLE IX – DISSOLUTION

In the event that this Group is dissolved, the net assets thereof will be distributed as soon as feasible, after payment of any debt, by a majority vote of the Board of Directors:

- First to the benefit of a Rising Sky Gymnastics and Fitness Center athlete non-profit organization, or
- Second to Sun Devil Gymnastics, Inc., or
- Third to a non-profit organization of similar purpose and function.

ARTICLE X – PARLIAMENTARY AUTHORITY

Robert's Rules of Order shall govern meetings conducted by this Group in all cases where they are applicable.